



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution	<i>Annai Violet Arts and Science College</i>
• Name of the Head of the institution	<i>Dr. Kamala Balakrishnan</i>
• Designation	<i>Principal</i>
• Does the institution function from its own campus?	<i>Yes</i>
• Phone no./Alternate phone no.	<i>04426861611</i>
• Mobile no	<i>9884484115</i>
• Registered e-mail	<i>annaiviolet@gmail.com</i>
• Alternate e-mail	<i>principal@violetcollege.in</i>
• Address	<i>No 53, Violet College Road, Menambedu, Ambattur</i>
• City/Town	<i>Chennai</i>
• State/UT	<i>Tamil Nadu</i>
• Pin Code	<i>600053</i>
2. Institutional status	

• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Self-financing
• Name of the Affiliating University	University of Madras
• Name of the IQAC Coordinator	Mrs. Japhia Solomon
• Phone No.	04426861611
• Alternate phone No.	04426864684
• Mobile	9840967704
• IQAC e-mail address	viceprincipal@violetcollege.in
• Alternate Email address	sollyjoy.js@gmail.com
3. Website address (Web link of the AQAR (Previous Academic Year)	https://violetcollege.in/aqar.php
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.violetcollege.in/pdf/ssr-document/calendar%202020-2021-1.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.25	2015	25/06/2015	24/06/2020
Cycle 2	B++	2.81	2021	01/03/2021	28/02/2026

6. Date of Establishment of IQAC

06/02/2014

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount

NA	NA	NA	NA	NA
8.Whether composition of IQAC as per latest NAAC guidelines	Yes			
• Upload latest notification of formation of IQAC	<u>View File</u>			
9.No. of IQAC meetings held during the year	4			
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes			
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded			
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No			
• If yes, mention the amount				

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Faculty Development Programs
- Online Webinars / Conferences / Workshops
- International Conference
- Bridge Course for First Years by all Programs
- Add on Course by all Programs

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Faculty Development Programs	FDP on Usage of EDTECH to connect #EDTECH, FDP on Beyond Covid Beyond College - Converting Stress to Strength
Online Webinars / Conferences / Workshops	COVID 19 An Insight, Data in Digital Era, Economic Impact on COVID 19, Med Talk on Combating COVID 19, Entrepreneurship Opportunitie in Atmanirbhar Bharat Abhiyan, Application of Language Tools, IoT and Its

	<p>Applications, GST: An Overview & Way Forward for Students to Emerge as GST Practitioners, Gender Equality and Women's Rights, Data Science & Its Application, Teaching with Emotional Intelligence, Accounting Practices & Principles in Various Sectors, 3 Pillars - Professional Courses, Co-operative Enterprises: A Resilient Model in Time of COVID-19, Resilience During Uncertain Times, Applications of Vedic Mathematics, Webinar Series on A Glimpse of Forensic Science, Practical Approaches to Understand English Literature, Emerging Sectors of Emerging Indian Economy, Linguistics and Its Nexus, Literature Matters: Literature Application and Interpretation, Research - The Need of the Hour, Consumer Safety & Standards, Vigilant India Prosperous India, Nanotechnology in Biomedical Research, Transcriptions for Understanding of Life Functions, An Insight into Pathogenesis of Helic和平 Pylori Induced Auto Immune Thyroiditis, Oligonucleotide Therapeutics, Digital Advancements in Biomedical Devices, Carcinogens: The Key Role Players in Cancer, Perspectives of Material Science and Its Devices Applications, Accounting Management, Investment Awareness Program, Discussion On Wall Street Survival Of Stock Market, Opportunities in Financial Markets, Revival and New Normal in Commerce, Management and Economy - Post COVID 19, Entrepreneurial thought leadership, TDS & TCS, Webinar Series on Approaches, Applications and Appreciation of Language and Literature, Women in Media: Beyond the Glass Ceiling, Virtual Coloquy on From Blending to Bending: An Introspection into 'Modernisation' and 'Westernisation', தற்கால இலக்கியத்தில் கவிதைகளும் கதைகளும், Kaalam Thantha Kodai Karmaveerar, Workshop on Data Analysis & Interpretation, Workshop on GST Filing Return, Workshop on KOOTHU PATARAI, Workshop on தமிழ் இலக்கியங்களில் அறச்சிந்தனைகள், Workshop on தமிழனின் முனை தரணியை ஆள்கிறது</p>
International Conference	<p>International Conference on Millennial Bridging the Gap for the Next Generation of Business & Industry, International Conference on Computing Technology and Mathematical Science 2020, International Conference on Recent Advances in Biochemical and Material Sciences 2020 and International Conference on உலகத் தமிழர் இலக்கியமும் வாழ்வியலும்</p>
Bridge Course	All Programs

for First Years	
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Add on Course by each Programs	Mass Communication - BA English, Tamil Ilakiya Varalaru - BA Tamil, Budgetary System - BA Economics, Supply Chain Management - B Com Commerce, Digital Marketing - B Com Commerce, Entrepreneurship And Innovation - B Com A/F, Stock Market Operations - B Com A/F, Indian Contract Act - B Com Corporate Secretaryship, Emotional Intelligence - B Com ISM, Business Communication - BBA, Digital Revolution - BCA & B Sc Computer Science, Basics of PYTHON Programming - BCA & B Sc Computer Science, Nanomaterials - B Sc Chemistry, Polyanion Affliction - B Sc Biochemistry, Microbes For Sustainable Development - B Sc Microbiology and Mathematical Tricks And Techniques - B Sc Mathematics
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	21/08/2021

14.Whether institutional data submitted to AISHE				
<table border="1"> <tr> <td>Year</td> <td>Date of Submission</td> </tr> <tr> <td>2019-2020</td> <td>18/02/2021</td> </tr> </table>	Year	Date of Submission	2019-2020	18/02/2021
Year	Date of Submission			
2019-2020	18/02/2021			

Extended Profile

1.Programme	
1.1	589

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student	
2.1	1817
Number of students during the year	
File Description	Documents

Institutional Data in Prescribed Format

[View File](#)

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

650

File Description**Documents**

Data Template

[View File](#)

2.3

Number of outgoing/ final year students during the year

602

File Description**Documents**

Data Template

[View File](#)**3.Academic**

3.1

Number of full time teachers during the year

69

File Description**Documents**

Data Template

[View File](#)

3.2

Number of sanctioned posts during the year

86

File Description**Documents**

Data Template

[View File](#)**4.Institution**

4.1

Total number of Classrooms and Seminar halls

47

4.2

Total expenditure excluding salary during the year (INR in lakhs)

241.94

4.3

Total number of computers on campus for academic purposes

110

Part B**CURRICULAR ASPECTS**

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Annai Violet Arts and Science College (AVASC) is affiliated to University of Madras, follows the syllabus prescribed by the University. Based on the University Calendar, IQAC prepares the Academic calendar incorporating all the department activities, club and cell activities and continuous internal assessments (CIA). Staff would prepare their course file for each course they are handling consisting of syllabus, lesson plan, teaching methodology, question bank, assignments, assessments and submits the same to IQAC through their department heads. Each course file is reviewed by the respective department heads and then by IQAC. Department heads allots the courses to their staff based on their expertise in the subject.

To prepare the students for the respective programmes, each department of AVASC offers bridge course for the first-year students for their respective subjects where students will be taught the fundamentals required to continue their higher education.

To enrich the curriculum and to meet the industry requirement AVASC also offers CA, CMA (Authorized Institution), DMLT (Diploma in Medical Laboratory Technology from Bharat Sevak Samaj), Certificate courses - Accounting and TALLY, Human Resource Management, E-commerce and Entrepreneurship Development from University of Madras.

To gain practical knowledge, to make the subjects more interesting and to know recent research activities globally, webinars, seminars, workshops, conferences, panel discussions, debates, expert talks and industrial visits were organized by each department.

During the pandemic in the academic year 2020-2021, as there was a transition from class room learning to digital learning AVASC organised FDP to update knowledge on digital platform and tools. This helped in proper curriculum delivery. AVASC adapted online teaching through Google classroom with Google meet through G-SUITE. Google classroom was created for each class where teacher will post their teaching material, assignments and assessments. Students also uploaded the assignments in Google classroom for assessment. As per the requirement of UNOM, three CIA examinations have been conducted through online with effective monitoring mechanism for each semester of the academic year 2020-2021. Each student areawarded internal marks as the per the instructions from the parent University.

During the pandemic as there was a transition from class room learning to digital learning AVASC organized FDP to update knowledge on digital platform and its tools. This helped in proper and effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution adheres to the Academic Calendar for the conduct of CIA

The University's Academic Calendar specifies the date of commencement, end semester, practical and Theory Examinations. The College prepares its Academic Calendar every year in accordance with the Academic Calendar sent by the University of Madras. This ensures uniformity and consistency in following the Academic Calendar. However, during pandemic as there was a transition from traditional classroom to digital learning AVASC opted ICT and LMS digital tools for the conduct of CIA examinations.

As per the University communication, 3rd August 2020 was the date of commencement for online classes. Online classes were conducted regularly and after completion of portions Unit tests and CIA exams were conducted through Google classroom as per the academic calendar. AVASC strictly adhered to the norms laid by the University for the Conduct of examination in online platform. Unit tests and CIA exams are conducted through google forms, G-meet and G-Suit google classrooms. The unit test, CIA and semester examination schedules were uploaded in each Google Classroom by faculty for the smooth conduct of the examination. Questions papers are uploaded in Google classroom and students download and complete the exam within the given time, under faculty supervision. After which, the answer scripts uploaded by students are evaluated and marks are awarded by faculty.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.unom.ac.in/webportal/uploads/academics/cbcs-hand-book-2020-2021-revised.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic

A. All of the above

bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

21

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

617

File Description	Documents

Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Professional ethics

As part of curriculum prescribe by the University, 'Principles of Management' (CPZ2B), 'Organizational Behavior' (KDA1C), and 'Business ethics, Corporate Governance and social responsibility' (KDAXB) are offered to UG and PG Commerce students.

Placement cell of AVASC, organizes employability skill training programme every year for third year students where they will be taught about ethics to be followed at work.

Gender

AVASC offers equal opportunity for both boys and girls in curricular, co-curricular and extra-curricular activities.

As a part of curriculum, the Department of English offers a course for BA English on 'Women's Writings' (BRA5C) for UG and for MA English 'Writings by and on Women' (HBB4B) for PG students.

Womens' cell of AVASC organized guest lectures, webinars and quizzes are being conducted periodically in online platforms like Zoom and google meet to ensure and inculcate a gender sensitive environment among Students and faculties. A webinar "Singapenne" was organized on 14.10.2020, Resource person - Ms. T.S. Devaki, M.Sc. B.Ed. Vice Principal, BNP School, Ocheri highlighted women achievers in India. Mr. Arun & Mr. Prakash, Coach and Trainer, Vonlee Martial Arts Academy gave demonstrations with his team on different types of self-defense for the girls on 17.02.2021. Live webinar on 'Gender Equality & Women's Rights' was organized on 20.7.2020. Resource person Dr. N. Murugeswari, Professor, Department of Women's Studies, Bharathidasan University, Trichy highlighted on gender equality and women's rights, women laws & women health in India.

Human values

All the final year UG students have been offered value education (VAE5Q) as a part of their curriculum.

AVASC commemorates the anniversaries of National Leaders, and national significant days regularly. National significant days like Independence Day and Republic day are celebrated by hoisting the

flag and paying respect to the freedom fighter martyrs and national leaders. This Independence day, samplings were planted by the management to integrate peace in the country. Similarly, the anniversaries of significant national leaders are commemorated and paid homage. A Webinar on "Kaalam Thantha Kodai Karmveerar" was organized by Dept of Tamil, NSS, YRC and RRC units on 15th July 2020 to commemorate the birth anniversary of former Chief minister Perunthalaivar kamarajar. By celebrating these national days the young minds of the students are instilled with values such as nonviolence, unity, compassion and integrity.

To impart community living, social responsibility and human values among students "Humanitarian Day" was celebrated on 19/08/2020 where each student and faculty shared food packets with people who are in need of food. Students volunteered to share food and participated actively. This initiative instilled harmony and the value of sharing and care in society among students.

Environment and Sustainability

College offers environmental studies for all the UG second year students as a mandatory course and as part of the curriculum. The aim of the course is to provide knowledge about multidisciplinary nature of environment, various sources of natural energy, ecosystem, social issues and the environment. Department of Microbiology offers a course 'Environmental Microbiology' (TAN6A) for the students of B.Sc (Microbiology) and B.Sc (Biochemistry) .

Eco club of the college organizes programs like seminars, tree plantations and eco-visits, maintains herbal garden in college campus. Department of microbiology prepares and maintains vermi-compost unit.

To impart the importance of ecological balance and to instill environment consciousness the Eco - club and NSS units of the college took initiative and conducted sampling plantations programme. On commemorating the 50th death anniversary of Dr APJ Abdul Kalam "Tree Planation Drive" was organised where students where each faculty and student were asked to plant a tree and take a snap and sent it to college. This initiative instilled ecological consciousness among students. All the faculty and students participated actively and planted samplings.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

164

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://violetcollege.in/pdf/action-taken/1.4.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://violetcollege.in/pdf/action-

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

674

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

650

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programs for advanced learners and slow learners.

The learning levels of the students are assessed based on performances in CIA. Apart from examination students are appraised through active participation in classroom lectures, tests, and interactions. Students are classified as slow-learners, average learners, and advanced learners. Slow Learners with learning disabilities are also identified and necessary support is provided.

Slow Learners & Advanced Learners:

- Remedial classes are conducted for all slow learners to boost their overall academic performance.
- Students are given extra coaching to understand the depth of the repeated Question & answers.
- Faculties always come to the rescue of slow learners by clearing their doubts as and when required.

- In addition, slow learners are divided into various groups headed by Good performers so as to guide & monitor them periodically- (Peer Learning)
- Apart from academic development, the hidden skills of introverted students are identified and brought to the limelight.
- The Mentor mentee system especially among the slow learners creates a very good bonding, where they open up with their grievances & it is redressed.
- Advanced Learners are coached in Professional courses such as ICMA /ICWA.
- Online certificate courses in NPTEL, SWAYAM were taken up by the students to enrich their knowledge.
- Opportunities are given to present papers at the National & International level conferences & workshops conducted online.
- Coaching for competitive exams is provided to Advanced Learners through experts so as to enable them to attain their goals.

In General, Advance learners turn out to be multitalented personalities, where an institution offers them scope to exhibit their skill on various platforms.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1817	69

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The pandemic situation has led to change in the teaching-learning process. AVASC uses Google classroom to enhance blended learning with technological tools. The LMS G-Suite (Google classroom) was introduced and used by all the teachers to support classroom teaching and self-learning through videos/Audio lectures, Study materials PowerPoint presentations are used as teaching aids and uploaded regularly in Google classroom for student's reference. Google forms and Google Classroom are used by the teachers to conduct online quizzes to the students, Assignments were given to check their understanding skills and also to record their internal marks. External examination was conducted through online mode as per

the guidance of the University of Madras. AVASC promotes participative learning by conducting certificate courses in all departments. (E-Writing offered by English Department, PYTHON programme by Computer Science, Digital Marketing, Entrepreneurship and innovation, Stock market operation, Emotional Intelligence were carried out by the Commerce streams, In order to broaden the skills of the advance learners in their field of interest various webinars, workshops, internship programs, were organized to update the latest innovations. International conferences and Webinar series were conducted by various Departments, where students were given opportunities to participate and present their papers from different perspectives, which enabled the students to enhance their learning skills during the pandemic.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

AVASC ensures an effective learning experience for all the students by adopting alternate teaching methods. Smart classrooms are used to enhance the blended learning experience. Hence, each department has been provided with one ICT-enabled classroom. The faculty have incorporated PowerPoint presentations to enhance the understanding of the students in complex subjects and concepts. The Department of Commerce has uploaded their video lectures on their YouTube channel on topics 'Business statistics', 'Operation Research', 'Cost Accounting', 'Financial Accounting' & 'Income Tax' for better understanding and the easy access of the students. Similarly, the Department of English uses Soft Skill and Spoken English learning materials (LMS) for better understanding and development of skills. Mobile app learning (NCSC) has been introduced for students of the Computer Science department in the classroom to develop a higher order of thinking skills and communication skills. Besides, the department uses educational film on literature to generate interest and create a taste for literature and art. All students are made to present papers with the help of ICT tools which enables them to express their understandings and deal with the ongoing technological changes. Students are encouraged to utilize prescribed videos and weblinks that are provided on the AVASC website. Students are encouraged to use the e-resources available in the Library. Students are motivated to take up online courses through NPTEL and SWAYAMportals.

The pandemic situation has led to change in the teaching-learning process. AVASC uses Google classroom to enhance blended learning with technological tools. The LMS G-Suite (Google classroom) was introduced and used by all the teachers to support classroom teaching and self-learning through videos/Audio lectures, Study

materials PowerPoint presentations are used as teaching aids and uploaded regularly in Google classroom for student's reference. Google forms and Google Classroom are used by the teachers to conduct online quizzes to the students, Assignments were given to check their understanding skills and also to record their internal marks. External examinations were conducted through online mode as per the guidance of the University of Madras. Faculty members handling Mathematics, Science, Accounts were provided with DigiPad to make teaching and working out formula and sums easier.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

69

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View

[File](#)

List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)

[View](#)
[File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

69

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The University Criteria for internal assessments are followed .

- The induction program at the beginning of the year apprises students and their parents on the evaluation process and the schedule of the conduct of examination.
- The continuous internal evaluation is based on tests, assignments, seminars, Lab records, projects and attendance.
- With the introduction of Outcome Based Education, Programme Outcomes, Programme Specific Outcomes and Course Outcomes are communicated to the students through the Notice Boards and website.
- Continuous Internal Assessment(CIA) question papers and a Question bank is maintained in all departments.
- Every semester three CIA (Continuous Internal Assessment) examinations are conducted to assess the learning level of the students.
- The exam committee chaired by the Principal works to maintain transparency in the conduct of CIA (Continuous Internal Assessment) examinations. Student's internal assessment marks are uploaded in CMS (Campus Management System) where the students and Parents can view their performance.
- The best of two CIA marks, assignments, Seminars, Lab records, projects and attendance of a student is considered for award of internal mark.
- Regulations laid by the University are adhered for the conduct of theory and practical examinations.
- Students who secure less marks in CIA are given an opportunity to appear for a retest on request to enable them to improve

their performance in the semester examination.

File Description	Documents
Any additional information	View File
Link for additional information	https://violetcollege.in/announcementlist.php?sid=1

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

AVASC maintains a transparent system for the conduct of examination.

The schedules for the conduct of the CIA (Continuous Internal Assessment) are printed in the College Calendar, student's handbook and the same is uploaded in the college website for each academic year.

- AVASC prepares its Academic calendar every year in accordance with the Academic calendar received from University of Madras.
- This ensures uniformity, consistency and compliance in curriculum implementation.
- The University's academic calendar specifies the date of commencement, end semester, practical and theory examinations. The University time table and seating arrangements are displayed prominently on the notice boards for the smooth conduct of the examination.
- Evaluation is completed within a week, answer scripts and assignments are returned to students.
- Evaluation of tests, assignments and seminars are carried out based on Parent University norms. If any Grievances are raised by a student, the HOD and the concerned subject faculty redresses the grievances regarding evaluation in internal examination. Till date there is no such grievance registered by the student in evaluation.
- External examiners are appointed from other Colleges with the consent of the University of Madras to conduct the final examination for the lab practical's and projects.
- Grievances if any is addressed regarding the marks obtained from the University Examination the students are advised to apply for a photocopy of their answer script and then decide on applying for re-evaluation / re-totaling within the specified time.
- Efforts are made to audit critical processes in the entire examination system by the senior faculty of the College and from the ISO external auditors.

File Description	Documents
Any additional information	View File
Link for additional information	https://violetcollege.in/standard-operating-procedure.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

AVASC is affiliated to the University of Madras and follows CBCS (Choice Based Credit System). The faculty has developed the learning objectives, Programme Outcomes (PO), Programme Specific Outcomes (PSO) and Course Outcomes (CO) for all its programmes under the supervision of IQAC and it is displayed on AVASC website. These objectives serve as a base for the education imparted by the college, hence it is delivered to the faculty and students along with the syllabus at the beginning of the semester.

Considering the POs and COs of the programmes offered, AVASC has developed its vision and mission which is addressed by the Principal to the first year students and their parents during orientation. POs, PSOs and COs provided during the beginning of the programme, expose the students to understand the new learning environment and its objectives. These outcomes aid students to analyse the imparted knowledge and assess their overall development and equip themselves to deliver their job skills in a better manner.

Every course teacher discusses expected course outcomes with students at the beginning of each semester. Besides, POs and PSOs are displayed for teachers and students at the Institute website, HOD cabins and notice Boards. Similarly, COs of core practical courses are printed in the lab manuals and the faculties maintain it along with the syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The IQAC collects feedback on teaching and learning from students. Feedback from Parents during their visit to College, Employers & Alumni. These feedbacks are collected & analyzed to access the outcome of the program provided by the college.

- **Attainment of Program Outcomes, Program Specific Outcomes and Course Outcomes** are evaluated by the institution through CIA and University external examination marks.
- Programme specific outcomes are assessed based on the job placement of students in their respective fields.
- The course outcome is assessed and evaluated based on the students' performance in their CIAs and University examinations.
- Feedback received on the curriculum aspect are represented to the Parent University for suggestions in the revision of curriculum framework based on learning outcome.
- Two teachers representing each course in Arts and Science attended "UG Syllabus Revision" workshop conducted by the University of Madras.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://violetcollege.in/action-taken.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

598

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://violetcollege.in/feedback.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College has a research committee that empowers research activities among faculty members and students provide constructive comments in improving research activities. The cell encourages the faculties and students to publish their research or project work as research papers in peer-reviewed reputed journals with ISSN, ISBN number and UGC - CARE with Impact factor. Moreover, workshops are conducted by PG Department twice a year based on research methodology. PG students are initiated and involved to do their project work with the source available inside the campus. The science department has started to analysis the Eco-system of our

campus as a project. The ED Cell activities in collaboration with the alumni, faculty and students to inculcate entrepreneur skills, trains, guides and monitors. The cells also encourage and help students in setting up a small business. Bringing in entrepreneurs, ED Cells trains students to establish business ideas and guides them to receive financial assistance from funding agencies to set start-ups.

Webinars are conducted by all the departments during the lockdown period. Webinar on Research "The Need of the Hour" was organized by IQAC. Science Department students have been initiated and involved to do the project with the source available in our eco campus. ED Cell organized a programme in which resource persons emphasized the importance of entrepreneurs in our country and highlighted the scheme and opportunities offered by the Central and State governments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.violetcollege.in/pdf/ssr-document/Ed%20Report.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

40

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College has created a strong relationship with the local community by organizing various activities through NSS, RRC, & YRC. NSS unit strives hard to render its service to the community through extension activities like distribution of pamphlets, staging of street plays, cleaning of public places like temples, streets and government schools. To sensitize students towards government initiative in creating a healthy community, the NSS unit of our college takes initiatives to organize programs and also join hands under the banner of different Governmental schemes such as Swachh Bharat, Unat Bharat Abhiyan, etc.,

Blood donation camps and medical camp is organized every year to create social responsibility among the students and to sensitize them towards saving lives. Awareness of breast cancer was emphasized in the local community by organizing a 5K marathon.

Our college provides an opportunity to students to be part of government schemes such as Swachh Bharat: where 20 volunteers

participated in internships for a duration of 100 hours. Unnat Bharat Abhiyan- an outreach programme was organized to aid in fulfilling the developmental plan of the Government of India. A road safety awareness programme was conducted in collaboration with city traffic police to create awareness among students.

YRC

Youth Red Cross club of our college periodically organizes programme to sensitize the students and community in protecting human life and health. YRC club aids in conducting a Health Camp annually. In collaboration with Chennai Corporation, students have created awareness on Dengue, Leprosy (SPARSH- National Leprosy) eradication programme, Breast Cancer Awareness (Pink Day) and Rubella vaccination drive in the neighborhood, for which a minimum of 30 volunteers help in organizing each programme.

Citizen Consumer Club (CCC)

Citizen Consumer Club focuses on acquainting students on consumer laws and instigating them toward savailing it. In association with Central Silk Board, Citizen Consumer Club organized a workshop on the "Silk mark" imparted knowledge to students on different varieties of silk and its market. Awareness programme on "Consumer Rights" along with Civil Supplies and Consumer Protection, Government of Tamil Nadu was organized and various workshops on "Food and Product Adulteration", "Unfair Trade Practices" and "Consumer Awareness" are conducted for the student community.

RRC

Red Ribbon Club envisages harnessing and counsel students regarding their health in terms of various diseases. The club regularly conducts various programmes on Prevention of AIDS, Anti- Drug Abuse, Blood Grouping, etc., To educate about the life-threatening dreadful disease an awareness programme was organized in association with Arizona State University and the International Alliance for Prevention of AIDS. The club regularly organises Blood Donation Camp in the College in collaboration with Lion's club. More than 100 unit's blood is collected and donated through each Blood Donation camp every year.

File Description	Documents
Paste link for additional information	https://violetcollege.in/details.php?aid=8
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from

Government/ Government recognized bodies year wise during the year**0**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDS awareness, Gender issue etc. year wise during year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

86

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

AVASC provides sufficient facilities and ample space for teaching and learning practice. The campus consists of 47 well furnished classrooms with dual desks and 8 staff rooms equipped with computers and high-speed internet connectivity. AVASC has 18ICT-enabled classrooms, one per department, 08 laptops and one portable LCD projector. It has an exclusive centralized air-conditioned Wi-Fi-enabled seminar hall with a seating capacity of 200 and a lecture hall with a seating capacity of 60, which is equipped with an LCD projector and an interactive board. The conference room equipped with an 65" LED TV is used to conduct the official meeting.

A laboratory facility is established to provide students the knowledge about their subject in depth.

The programs Physics, Chemistry, Microbiology and Biochemistry own a laboratory each with a working capacity of 30 for physics and 32 for the rest of the laboratories. The laboratories enable students to experiment and expertise in things practically.

The English Lab- PHONIC is a well-equipped language lab with a working capacity of 20 that has been set up to enhance the student's language competence and skills.

The Computer Lab VIOBYTES is equipped with 68 computer systems with high-speed internet connectivity. The systems are configured in LAN and have 100% power backup through UPS.

All the laboratory courses and experiments in the lab are taught by well-trained faculty utilizing the infrastructure of the college. This helps the students in performing experiments apart from their curriculum.

AVASC central library plays a vital role in the development of the knowledge of the student as well as the faculty members. It has a total area of 1875 sq.ft with Wi-Fi connectivity. The library has a separate area for reading and their sources are section E-magazines, journals, research papers, the stack is and E-resources. Reprography service is available on the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://violetcollege.in/library.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

AVASC encourages sports, games, yoga and cultural activities and has adequate infrastructure for the same. There are two qualified physical directors and a coach to train students from morning 6.00 am to 8.30 am and from 3.00 pm to 5.00 pm.

The college provides both outdoor and indoor game facilities for the students. Outdoor game facilities like Basketball court, Cricket coaching with pitch and net practice facilities, Athletics training, Volley Ball, Throw Ball, Kho- Kho, Football, Silambam, Outdoor gym, Kabaddi etc. are available for the students. Indoor games facilities like Table- Tennis, Carom, Chess, Yoga, etc., are available for the students. The college has a sports room which serves as an office and a storeroom for sports equipments.

Sports meets is conducted to encourage students to participate in the intercollegiate competitions. Talented students are trained

regularly and encouraged to participate in the intercollegiate competition. Each year sports day is celebrated to give an opportunity to students to bring out their talent in sport activities. The players representing the college in various intercollegiate competitions are provided with a tracksuit and T-shirts.

Facilities for Cultural Activities: The Fine Arts club of the college conducts various cultural activities and organizes Intercollegiate (VIOFEST) and Intra-collegiate cultural programmes. Each year the first years are given an opportunity to identify and exhibit their talents in "Talent Hunt" a cultural event organized exclusively for freshers. The events are conducted in an open-air auditorium supported with a high-end sound system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22.08

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library has a total area of about 1875 sq. ft, and works from 8:30 am. to 5:00 p.m. from Monday to Saturday. The library functions were partially automated in 2014 with AutoLib LMS software which maintains database of books, reference documents, and database of all students and faculties. Since then it has been subsequently upgraded. In addition, it supports all in-house operation like circulation, cataloguing, access control and bar coding.

The library software consists of various modules such as System Administration, Database Creation Management, Counter Transaction – Issue/Return/Renewal of books, Access Management- Gate entry register and Report Generation.

Name of ILM Software: AutoLib Integrated Library Management

Nature of Software: Partially

Automation Version: 6.2 Java

Year of Automation: 2014

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://violetcollege.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.35664

File Description	Documents
Any additional information	No File Uploaded

Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There has been upgradation of IT facilities for the past five years. The number of computers has been raised from 60 to 110 in numbers. In addition, 4 new laptops have been added to the existing 2 in the past five years to help in smoothing working. 14 classrooms is enabled with LCD projector along with one portable projector and two LCD projector in conference room and seminar hall. AVASC campus is upgraded with WiFi facility with the maximum speed of 18mbps through the BSNL AND Tikona service providers. AVASC utilizes software such as Microsoft-open value subscription on Education Solution, digital language lab software- Express Pro Lite to aid in academics. In Addition, M-Tutor, a Learning Management Software has been introduced for the academic year 2019-2020. For library service enhancement AutoLib-library software is used. Students profile and their performance are uploaded and monitored through Campus Management System provided by ITech India Private Limited. Computer lab, administration office and central library are provided with LAN facility. AVASC maintains active website in which all information are uploaded regularly. The campus is fully monitored under CCTV. 40 cameras are installed throughout the campus.

There has been upgradation of IT facilities for the past years. AVASC campus is upgraded with WiFi facility with the maximum speed of 350 mbps through the ACT Fibernet and Tikona service providers.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution	A. $\geq 50\text{MBPS}$
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File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an established system and procedures for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms, etc.

Standard policies SOPs and procedures are available for Library, Laboratory, sports and Classrooms. Campus supervisor is responsible for the activities that are carried out based on Standard Procedures. The Admin Officer is authorized to do the follow up of AMCs, while library assistants and Lab assistants are instructed to follow policy and procedures.

The policy of sports includes methodology opted for selecting students for sports and the conduct of sports events.

File Description	Documents
Upload any additional information	View File

Paste link for additional information	https://violetcollege.in/standard-operating-procedure.php
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STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

287

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

34

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

41

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

AVASC provides platform for the students to explore their leadership qualities, team work, execution skills, etc., and encourages them to actively participate in various Academic and Administrative bodies as student representatives. Student forum is selected through a transparent process where interested and eligible students are asked to apply for their desired post, and the student presents his credentials before the selection panel which consist of the Principal, Vice Principal and heads of various Department. A set of students are selected as representatives (Student Forum) who work as a bridge between the students and the management.

AVASC follows a tradition of instilling the Student Forum along with student coordinators of different committees, clubs and cells during Investiture ceremony in the beginning of every Academic year. For the academic year 2020-21 the selection and the investiture ceremony was conducted through online mode (Zoom Platform) and students were badged by their parents, which was a unique, an emotional and proud moment for parents and students. The Student Forum is responsible for the organizing and conducting events such as orientation programme for freshers, talent hunt, sports day and cultural programmes celebrating different festivals on campus. Besides, they are members of different cells and help in maintaining discipline inside the campus. The student president is an active member in College Developing Council and IQAC to represent the students of AVASC.

In addition, the student participation in sports and cultural activities are noteworthy. Selected teams of our students are sent to other Colleges to participate in the competitions, where by exhibiting their talent, students add laurels to the College. The involvement, dedication and participation of students in the College magazine are highly significant. The Reporter's club of the college compiles and edits the entire college magazine under the supervision of the faculty from the Department of English. The college magazine serves as a platform for students to exhibit their creativity and their passion towards art. All the above programs were conducted through online mode, students who are technically sound edited videos and helped in coordinating programs online/ live YouTube.

File Description	Documents
Paste link for additional information	https://violetcollege.in/details.php?aid=15
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template))	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Annai Violet Alumni Association (AVAA) was established in April 2015 to foster the spirit of loyalty and promote the welfare of the college. The association is a registered body under the Tamil Nadu Registration of Societies Act 1975, serial no. 206/2015 and is governed by elected office bearers.

Alumni visit the campus at regular intervals to support the existing batch of students in planning and organizing events and extend their support by guiding the students on various aspects.

Alumni of various batches have extended their monetary support by paying tuition fees for financially poor students directly, since 2015.

File Description	Documents
Paste link for additional information	https://violetcollege.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Effective governance is the key to progress and smooth functioning of any institution. AVASC functions in a professional and dynamic manner. It works with the vision "to mould and empower students in the pursuit of knowledge, values and social responsibility and help them achieve excellence in various fields, thereby preparing them to face global challenges". The College Governing Body consists of eminent industrialists, philanthropists, academicians and administrators of repute, a University Vice Chancellor nominee from the University of Madras, Principal, Vice Principal/IQAC Coordinator and two senior faculty members. It meets annually to discuss and decide on the progress of the College and operates towards the mission to emphasize on a holistic education imparting moral values and encouraging innovation and creativity in young minds to face the competitive world.

AVASC envisions to get permanently affiliated to the University of Madras and towards getting an autonomous status. It strives hard to provide more opportunity for the young graduates and aims at introducing new postgraduate courses and research departments. AVASC aims to establish itself as NSDC funded Training Centre. The AVASC endeavors to inculcate research culture among the students to nurture creative minds and new ideas and aspires to create a research hub. It continuously augments in expanding its infrastructure facilities to make the institution to meet the standards of higher education.

Formation of Quality Circle for better administration:

Focusing on its vision of becoming a 'Centre of Excellence', the institution formulated a strategic action plan for the next ten years by drafting a document "VISION 2025". The document lays down the vision, mission, quality policy and value system of the College followed by its strategic action plan.

The College Governing Body and the College Development Council (CDC) are the two major decision-making bodies. Faculty members play a major role in these two councils in providing their valuable suggestions in making decisions and development of the College. The College Development Council is an internal body that helps in taking major policy decisions, while it also takes care of academic planning, preparation of master timetable and resource planning. The CDC meets well ahead of the new academic year to take important decisions regarding new programmes that can be introduced, recruitments, admissions, infrastructure development and any other matter pertaining to the functioning of the institution.

Besides, AVASC believes in the training of second line leaders and has provided portfolios to all faculties and the necessary authority and support for implementing it. Various committees (Admission Committee, IQAC Committee, Examination Committee, Infrastructure Committee, Library Committee, Sports Committee, Cultural Committee, and Canteen Committee) are formulated at the beginning of the

academic year to enable the staff to plan and perform the tasks pertaining to it in a better manner.

File Description	Documents
Paste link for additional information	www.violetcollege.in
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Yes, the Institution practices decentralization and participative management. The Institution strictly follows the decisions approved by the College Governing Council, College Development Council as well as recommendations and decisions by IQAC. IQAC, one of the core committees, plays important role in Academic planning, Implementation and monitoring of the action plan. The decisions taken by the IQAC are communicated to the Governing Council and CDC. The Head of the Institution along with IQAC constitutes various committees, such as Admission, Time-Table, Examination, Anti-ragging, Research, Library and Sports, Grievance Redressal etc, at the commencement of the academic year for the smooth conduct of curricular, co-curricular and extra-curricular activities, The committees conducts regular meetings with teaching and non-teaching faculty to seek the feedback of the assigned work to the various committees. All the members are involved in administrative and decision-making bodies such as IQAC, CDC, and Grievance Redressal Cell.

The Head of the Institution is the key person who plays an important role to protect the stakes of the institution, to be in constant touch with the stakeholders, to assign responsibilities to the faculty and to ensure their accountability and to increase their morale towards overall development of the institution. The Head of the respective departments are involved in academic as well as administrative responsibilities. The head of the departments, with their associates, plan and execute the department activities throughout the year.

The Head of the Institution invites requisition from the various departments in the begining of the Academic year regarding books, stationary, furniture, other education material, sports equipment etc so that the budgetary provision can be made. Even students are given due representation so that they can be the part of decision-making. The students are actively involved in IQAC, Student Council, Cultural Committee, Annual Magazine Committee, and in various other Cells and Clubs in the college. Students build their leadership qualities by taking up responsibility of organising events - Seminars, Conferences and Symposia's in their respective departments. Students are actively involved in social activities through the NSS, visiting homes, cleaning the Village and in creating awareness on social and health related issues.

Clubs**Cells****Fine Arts Club****Anti-Ragging and Grievance Cell****Citizen Consumer Club****Placement and Career Guidance Cell****Eco Club****Prayer Cell****Expo Club****ED Cell****Health and Sports Club****Women's Cell****Media Club****Counseling Cell****Reporters Club****Research Cell**

Each Department have their Clubs through which department activities are conducted

S no**Name of the Department****Name of the Club**

1.

English**Literaria**

2.

Tamil**Narumugai**

3.

Hindi

Saarangi

4.

Commerce

Wiscom

5.

Accounting and Finance

Fino Club

6.

Corporate Secretaryship

Conquer

7.

Business Administration

Explorer

8.

Computer Science

Cluster

9.

Computer Application

Cipher

10.

Microbiology

Cellusion

11.

Biochemistry

Bio-Gen

12.

Mathematics**Multi Pie**

13.

Physics**Quantum**

14.

Chemistry**Quartz**

15.

Economics**Smith**

16.

Information System Management**Evolve**

Thus, the Institution evolved a participative and decentralized management by giving representation to all the stakeholders in tune with the Vision and Mission statements of the institution.

File Description	Documents
Paste link for additional information	www.violetcollege.in
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

AVASC has always been driven by a quest for excellence and formed the IQAC (Internal Quality Assessment Cell) Committee to work towards the need. IQAC was formed on 6th February 2014 as per the NAAC guidelines. The IQAC plans, implements and monitor strategies for quality assurance under the guidance of the Principal/Chairperson IQAC. The Governing Body meets at the beginning of an academic year to layout goals and plans for the upcoming academic year, whose suggestions are conveyed in the College Development Council.

The IQAC had prepared a perspective plan for the last five years 2015-2020 in the beginning of the academic year 2015-16. The plan includes:

Faculty Development Programon teaching methodologies to be organised by IQAC.

Seminar/Workshop/Conference in Commerce, Computer Science, Bio science and Management to be organised by each department.

Applying and getting Permanent affiliation from University of Madras will be our prime interest. Implementation of Prime Minister's Swach Bharath Abhiyaan will be encouraged which enables inculcating cleanliness & hygiene values among students.

Construction of additional classrooms.

Plan to introduce more Value added and Skill based courses for students. Initiate new program in Arts and Science courses.

Online certificate courses for each semester -SWAYAM, MOOC and NPTEL Courses. Planning to organize more Outreach Programme.

Enhancing the teaching-learning infrastructure of the College through ICT.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

AVASC functions under the Nesarathinam Educational Trust (NET). It functions as per the guidelines of the Trust, the affiliating University and UGC. The Trust is responsible for formulating policies related to governance, administration and laying out plans for the institution. The Founder and Chairman, Chev. Dr. N R Dhanapalan and all the members of the Trust are selected as per the guidelines of the Trust Deed.

The Governing Body is an advisory body which has managing trustee as Chairperson, a University Vice Chancellor Nominee, Principal, Vice Principal and two senior faculties. The University Vice Chancellor Nominee is a senior academician chosen by the Vice Chancellor of the affiliating University who monitors the functioning of the HEI by being present at the Governing Body meetings. The Principal is the academic and administrative head of the institution and has powers delegated by the UGC, the University of Madras and the NET Trust in all matters related to the functioning of the institution. Besides, the Vice Principal assists the Principal in all matters related to academics and in monitoring the working of different committees of the institution.

HODs are members of the College Development Council (CDC). They are in-charge of their Departments and have full autonomy to plan their departmental activities. They are also responsible for workload allocation and the smooth functioning of the departments. Therefore, faculty of each department report to their HODs.

The Internal Quality Assurance Committee was set up in February 2014, from then on it has been working towards improving the quality of institution in all its endeavors. The IQAC is fully responsible for quality initiatives, in implementing and in monitoring the quality of all activities in the HEI. It conducts the internal Academic & Administrative Audits periodically and submits AQAR to NAAC every year. In addition, the Academic Coordinator of AVASC looks into matters pertaining to academics and the functioning of all Departments. The Coordinator is an important member of the Curriculum Planning Committee. The Head of the Research Committee is responsible for the quality of research in the HEI, and ensures that there is no plagiarism. In addition, it is the responsibility of the Coordinator to invite resource persons for research oriented lectures/workshops.

The Administration Department takes care of recruitment, Human resource management, Financial management, Public relations and CMS. All recruitments are made as per UGC norms after placing advertisements in leading newspapers.

All committees focus towards the welfare of the student by working in harmony to provide support and bring out the best in every student. Student support services such as Anti-Ragging cell, Student council, Grievance Redressal Cell are also functioning under IQAC.

The Student coordinator is in-charge of the Student Forum and act as a bridge between the Principal and students. All student grievances are directly addressed by the student Coordinator who in turn brings them for redressal to the Principal.

File Description	Documents
Paste link for additional information	https://violetcollege.in/standard-operating-procedure.php
Link to Organogram of the institution webpage	https://violetcollege.in/organizational-structure.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
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ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

AVASC provides financial and non-financial support to its employees. Faculties are given monetary assistance and provided with On-Duty (OD) for attending and presenting papers in Seminars, National and International Conferences. Employees whose income is less than 21,000/- per month are covered under EPF and ESI scheme. Medical/ maternity leave with pay is sanctioned for all employees on completion of 3 years. AVASC has employed general insurance for all employees and students through Accident Insurance Coverage.

Moreover, Children's of staff are given priority during College admission. Similarly, the management waives a nominal amount of tuition fee to children of employees studying in the Annai Violet group of Schools or College. Staff who needs economic assistance are provided with soft loans based on their request.

AVASC is considerate about the well being of its staff, hence it provides counseling facilities rendered by a qualified counselor and periodically organizes yoga and meditation classes to work with a refreshing mind and provide their whole hearted service. Besides, Class IV employees and security personnel are provided with two sets of uniformseveryyear.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

23

File Description	Documents
Upload any additional information	View File

Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File
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View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development

Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

48

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching staff

The self appraisal system for teachers is systematically carried out to assess an individual staff's performance and productivity. It also helps in organisational improvement. Moreover, the system assists in guiding, counseling, planning and training. Department

faculty members are evaluated by the Head of the Department, HoD's are evaluated by the Principal through ISO Competency matrix which enables to evaluate teachers competency in Skills, Subject Knowledge and Classroom performance. Student evaluate the teachers at the end of each semester through online feedback system which is reviewed by the Management, Principal and Vice Principal. The Evaluation and review helps in organising Faculty Development programs and Professional development programs for faculty members.

Non-teaching staff

The College campus supervisor who is incharge of the Non-Teaching and support staff evaluates them skill and working ability, based on the review of the campus supervisor training is organised. Soft loans, Festival bonus and annual increment is provided. Efforts are made to improve their capability and performance through periodical trainings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

AVASC conducts internal and external financial audits regularly. Audit will be conducted at the end of each financial year. The auditors will visit AVASC at regular intervals to verify all financial transactions along with the supporting documents. Usually the audit takes place after receiving the approval of proper authority for each financial transaction. AVASC has a mechanism of external audit done by a third party and it is carried out by them every year. The last audit was done for the assessment year March 2019. No major audit objections were raised during the audit. Moreover, the audit is conducted as per the regulations.

The internal academic audit is conducted each semester. Each year ISO conducts external audit and review the ISO status. AVASC reviews its entire activities comprehensively and continuously. It collects feedback from the students through the student representatives to analyze the quality of teaching and teaching methodologies adopted by faculty. The audit conducts a performance appraisal to evaluate faculty performance regularly. Both the Principal and the management monitor the curriculum delivery through the CMS. This software helps the teachers to execute proper planning in the teaching-learning process. Semester result and review analysis is conducted to enhance the teaching-learning process. The lesson plan uploaded on CMS act as an internal auditor in ensuring the completion of the syllabus by

faculty. All clubs and cells activities are submitted as a report each year on the activities organized during that academic year.

Due to pandemic and the lockdown situation Annual Academic Audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a Self-Financing Institution, the major source of revenue for AVASC is the fee collected from the students. The collected fees are deposited in the bank under the savings account and fixed deposit schemes. The deposits are withdrawn at periodic intervals to pay the salaries of the employees and to meet additional expenditures such as upgradation of infrastructure and other recurring expenses.

In addition to the fund collected through fee, the college gets funds from University of Madras for being a centre for IDE Examination and other such Examinations.

AVASC also receives funds from various sources like Non Government Organizations, Sponsors, Alumnae Association, etc., which are used for the benefits of students by organizing Seminars, Conferences, Symposium, cultural events and other clubs & cells activities. Principal instructs all HODs and coordinators of clubs and cells to submit their budget proposal every academic year and the same is forwarded to the Management to sanction the required funds. The Principal allocates the fund received to all Departments, Clubs and Cells. For annual events like College Day, Convocation Day, Sports Day, Farewell Day and Cultural programmes, the Principal prepares an estimate which is sent to the Management for approval and after the

event submits the expenditure statement. At the end of the year, the Departments, Clubs and Cells prepare a receipt and payment statement which they submit to the Principal.

Besides, AVASC is considerate about its students, hence it aids by supporting economically weaker students by providing financial means. It also helps students in their entrepreneurial Development Projects.

At the end of the year, External Audit is conducted by a certified Auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is a part of the institutions' system and works towards quality enhancement and sustenance. AVASC established an Internal Quality Assurance Cell (IQAC) on 06-02-14. IQAC has been acting as a facilitative and participative voluntary unit in improving the overall performance of the institution and promoting holistic academic excellence. AVASC imbibes quality standards in all its academic activities.

The IQAC takes feedback from all the stakeholders, analyses the same to identify the gaps and formulates the necessary action plan. In addition, it conducts various Faculty Development Programmes (FDP) as required. It consistently helps the management to sustain and enhance the quality of the institution.

The IQAC has been very active since its initiation. The cell has suggested various development strategies in terms of academic quality and helps to implement these strategies for the betterment of AVASC. The membership with Inflibnet and Madras Management Association and the subscription of many management/commerce journals was achieved due to these effective strategies.

Valuable suggestions like improving the library resources, introduction of new programs and innovative teaching and learning methods are few suggestions initiated by IQAC. Feedback and suggestions from students and Alumni on the institution are taken up for the discussion during the IQAC meetings. After discussions with committee members, suggestions are executed. The IQAC consists of Principal as Chairperson, IQAC Coordinator, seven faculty members from various disciplines, Student representative, Internal

and External members. All IQAC communication is carried out through circulars and notices.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is envisaged as a mechanism to ensure, build and develop quality culture at institutional level. The college has an IQAC with an appropriate support system to cater to the diverse needs of the stakeholders. The IQAC follows the ISO formats to review teaching learning process and learning outcomes at the end of each semester regularly. Format 1 Risk Review Record helps to review the risks or gaps and analyses strengths and weaknesses in the departments. This helps both Management and Department to work on the strategies to fill the gaps.

Format 2 Objective/Outcome Monitoring Tracker. This helps the departments/faculty members to monitor the outcomes of the teaching learning process.

This helps to record, review and bring in incremental improvements in the department and in the teaching learning process and track the progress.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded

Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

AVASC ensures a safe, secure, and comfortable environment where the students and staff can pursue their academic dreams without any inhibition. This safe ambience of 'feel at home' provides them to concentrate on their studies and other extracurricular activities. As an educational institution, ASAVC provides specific facilities for women in terms of safety and security, counseling and common rooms on campus. The facilities provided as follows:

- 40 CCTV Surveillance cameras were installed at various points in the campus such as entry and exit points of the campus, library, canteen, office, laboratories and corridors to monitor the activities of the students.
- The campus is strictly monitored by security personnel 24X7 at all the entry points, where no outsider can enter the campus without permission. This ensures safety of the students and staff in campus.
- AVASC has Counseling Cell, Grievance Redressal Cell and Women's Cell to attend the grievances of the students and to address the issues related to sexual harassment and other problems. Anti-Sexual harassment and Anti-Ragging committees periodically monitors the students' safety through policy guidelines. Separate counseling sessions are conducted for the girls addressing their anxiety, stress, personal problems, failures in the academics etc. The committees are also made in such a way to ensure that no unpleasant issues take place within the campus.
- In addition to this, Silambam is being taught to students for self-defense.
- Free van facilities are provided for girls from Pattravakkam railway station to college which ensures their safety.
- Women faculty members and girl students have a separate common room facility, clean rest rooms with Napkin dispensers and Napkin incinerator. First aid room is available to attend to emergency issues.
- Women's cell & IQAC of AVASC conducted various programmes to promote gender equity among students. This academic year Women's Cell organized gender equity programmes virtually via ZOOM and self-defense programs in the college premises. These programmes emphasize on safety issues for women, educates their rights in the society, self-defense, social media abuse, and sensitization about the severity of such issues. AVASC encourages and promotes

equal opportunities to all students in the College activities, through forum and placement drives.

- The following programs were conducted in the year 2020-2021.

Year

Title of the programme

Date and Duration (from-to)

Number of participants

2020-2021

“International Women’s Day 2021-Health Awareness Program on the Prevention of Cancer

08.03.2021

101

“International Women’s Day competition - Choose to Challenge”

06.03.2021

50

“Self Defense Program”

17.02.2021

50

“Awareness program on Breast Cancer”

04.02.2021

101

Inauguration of Women'sCell - 'Singapenne'

14.10.2020

150

‘Gender Equality & Women’s Rights’

20.07.2020

120

File Description	Documents
Annual gender sensitization action plan	https://www.violetcollege.in/pdf/ssr-

[document/7.1.1%20Action%20Plan.pdf](#)

Specific facilities provided for women in terms of:
a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information

<https://www.violetcollege.in/pdf/ssr-document/7.1.1%20b.pdf>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- AVASC has effective measures to ensure environment conservation inside the campus. The waste is segregated into two parts such as: dry waste and wet waste.
- Dry Waste: The Maintenance team of AVASC periodically collects the waste by cleaning the campus (Staffroom, office room, and classroom) twice a day and disposes it systematically. Each room is provided with a dustbin to segregate bio-degradable and non-bio degradable waste such as paper, plastics, glass, foods, etc. Regular monitoring by the campus supervisor keeps the environment tidy under all circumstances.
- Vermi-Composting is carried out through two compost bags for efficient solid waste management. Garden wastes were collected and processed in these bags for 45 days to obtain organic compost which is used for the organic garden inside the campus.
- The College has installed a sanitary napkin incinerator to ensure quick disposal of used napkins.
- E-Waste: The students are sensitized to minimize the e-waste and to have a sustainable use of technology. To create awareness on the proper disposal of e-waste a demonstration was organized, students were encouraged to dispose e-waste accordingly. The repair and maintenance team periodically collects various electronic items, instruments and systems from departments for repair, restoration and safe disposal.
- Biomedical waste management: AVASC maintains biological waste management to make the laboratory environment free of contamination and to maintain the safety of the students.

Biological waste is any material that contains or has been contaminated by a biological agent. Biological waste includes Petri dishes, pipettes, tissue culture flasks, syringes, needles, and cell culture media. All biological waste (non-infectious and infectious) generated during laboratory research is deactivated by autoclaving and chemically treated before disposal. The students strictly follow the decontamination procedure that is applicable in the standard microbiological practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the

institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic

and other diversities (within 200 words).

The learning environment is fundamental in the development of all students. It helps to shape their experience and build on their knowledge of the world around them. The promising atmosphere at AVASC is regarded as an essential resource, as it caters to the students of diverse regions and communities. AVASC puts in sincere efforts to provide an inclusive environment bringing harmony among the students of varying backgrounds and cultures as Indians to shape the thoughts and opinions of the future generation.

AVASC supports the beliefs and values of each student through a diverse environment by organizing programs on tolerance and harmony. Ethnic day is celebrated to value the culture of our state. Street play was conducted by forum members on moral conduct and communal harmony to create awareness to the public.

The institution conducted Covid-19 Free Medical Camp and reached out to Helping Hands at Villivakkam area during this pandemic which promotes the social responsibilities of the students. Webinar on "Sustainable Life Style" inculcates the habit of reducing nature-society imbalances that threaten economic and social stability.

The Department of Tamil through their club "Narumugai" organizes folk art such as villupattu, karakattam and parrai during celebrations to showcase the erasing legacy of Tamil culture. AVASC periodically celebrates festivals such as Christmas, Pongal to promote cultural harmony among students. Students occasionally visit Annai Ananthaillam at Pudur to share the surplus with the needy and show love towards the destitute.

AVASC is sensitive towards the economically weaker section of society. It has donated stationeries and other learning aids. Besides, it has also lent learning support through free tuition for 80 children in Annai Ananthaillam and Visited 'Home for Children' affected with HIV AIDS and donated garments. AVASC being an educator, with its primary goal to uplift and provide education in the local community has lent its support and Donated a Laptop to Pattabiram Government School and Printer to Perunthalaivar Kamarajar Government School, Ambattur for IT infrastructure. Apart from services provided in the field of education, AVASC also supports the self-help group Entrepreneurs in the local community by organizing College Bazaar in association with Tamil Nadu State Rural Livelihood Mission, Thiruvallur District.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

AVASC strives hard to inculcate social responsibility, patriotism, harmony in students and aims to mould students as responsible citizens. Primary values like humanity, honesty, morality being rebounded in our national constitution, are restated in all the functions of AVASC. As it is the duty of the responsible citizen to abide by the laws, various programmes like "Road Safety awareness program", "Helmet Awareness Programme", Street play competition on the theme "Harmony & Self-discipline", "Leprosy Fortnight -Pledge", "Pulse Polio Vaccination campaign", "SPARSH Leprosy Awareness Campaign" was organized periodically to sensitize students about the duties and responsibilities of a good citizen.

As a practice of the fundamental rights, AVASC provides full flexibility to exercise the freedom to speak, act, and think on all occasions. Students are given freedom to discuss with the student forum regarding the specific grievances any matter regarding academics, safety and other issues which will be further communicated to the management. In addition, students are encouraged to enroll themselves in various Clubs and associations, plan their own activities and execute them. Students thus are executed with their right to speak and think.

The Institution conducted various activities for inculcating values for being responsible citizens as reflected in the Constitution of India. Patriotic fervor is evident through the observance of days of national importance such as Independence and Republic days, National Voters' Day, Flag Day, Unity Day, Constitution Day, Satark Bharat, Kargil Vijay Diwas, Sadbhavana Diwas, Satark Bharat, Samriddh Bharath and Rashtriya Ekta Diwas. Students are instilled with values such as non-violence, unity, compassion and integrity by observing the anniversaries of the national leaders like Mahatma Gandhi, Jawaharlal Nehru and Sardar Vallabhai Patel.

Oath day and National Voter's day is celebrated to instruct students about their role in national constitution. World peace day is commemorated each year to recognize the efforts of those who have worked hard to end conflict and promote peace in the world. An essay writing competitions was conducted by Employment Provident Fund Organization on eradication of corruption and to build a new India to emphasize how corruption lames our country. Similarly, on national voters day students are briefed about election, its process and their right to vote. The students are conscientized regarding their duty towards nation. AVASC realizing the pool of first time voters at its hand requested electoral committee and helped the students above the age of 18 to get a voter's ID and Aadhar to perform their constitutional duty in the upcoming election. Student volunteers eagerly rendered their helping hands for disabled people during voting in 2021 Assembly Election.

Henceforth, AVASC updates the students about the Fundamental Rights and Duties lay down by the constitution of India. AVASC students endowed with the constitutional values, rights and duties to practice it as a habit in the world outside.

Year

Title of the programme/Activity

Duration (from-to)

Number of participants

2020-2021

2021 Assembly Election - Helping hands for disabled people for voting

06.04,2021

21

National Road Safety day Celebration- Rally

11.02.2021

80

Leprosy Fortnight -Pledge

08.02.2021

420

Pulse Polio Vaccination campaign

31.01.2021

5

Sparsh Leprosy Awareness Campaign

30.01.2021

30

The seventy Second Republic Day Celebration

26.01.2021

60

Online Webinar on "Constitution Day" - "Constitution Preamble reading ceremony & Essay writing competition"

26.11.2020**40****National Voters Day -Rally****25.01.2021****198****Online Webinar on "Vigilant India Prosperous India" (Satark Bharat, SamriddhBharath)****29.10.2020****220****Online Webinar on "National Unity Day" (RashtriyaEkthaDiwas)****30.10.2020****220****Online COVID-19 Pledge****08.10.2020****86****SadbhavanaDiwas Pledge****20.08.2020****13****Virtual 74th Independence Day Celebration****15.08.2020****330****E Quiz on "Kargil Vijay Diwas"****26.07.2020 to 28.07.2020****95**

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	https://www.violetcollege.in/pdf/ssr-document/7.1.9.PDF
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebrating the national day familiarizes students on the various important events in the history and different achievements made by the country. AVASC arouses the patriotic feeling and to remind the students of the sacrifices made by the national leaders, it organizes several programmes on significant days such as Independence Day, Republic Day and observes the birth and death anniversaries of the great Indian personalities. All the national and international days like Independence Day, Republic Day, Yoga day, Youth day, Teachers Day and commemorative days of Mahatma Gandhi, PerunthalaivarKamarajar, SardarVallabai Patel, Helen Keller and Bharat Ratna Dr.A.P.J. Abdul Kalam's birth and death anniversaries were celebrated through virtual mode even during pandemic. Various events are conducted on these days with a theme for students to ponder upon and bring out their creativity in relevance to the day observed. These celebrations enable the students to understand the challenges faced by the eminent personalities, their philosophy of life which encourages students to strive to lead a significant life.

Awareness programmes like National Deworming week, World Cancer day, World Humanitarian Day were also organized to create awareness to students and public. International Women's Day was celebrated every year based on the themes proposed, to highlight the achievements of women from various fields. "International women's day competition

was conducted to girl students on the theme "Choose to Challenge", which motivates the girl students to enrich their skills sets in this event.

Year

Title of the programme/Activity

Duration (from-to)

Number of participants

2020-2021

National Deworming week

15.03.2021 to 29.03.2021

70

World Cancer Day- Cancer Awareness Programme

04.02.2021

101

Commemoration of Martyr's Day (Pledge Against Untouchability)

29.01.2021

52

Sapling distribution & Online E- Quiz on "150 years of celebrating the Mahatma"

02.10.2020 - 05.10.2020

650

World Humanitarian Day

19.08.2020

330

Plantation of Saplings- "One House One Tree." Commemorating the fifth death anniversary of Dr. A.P.J. Abdul Kalalam.

27.07.2020

320

KaalamThanthaKodaiKaramveerar' on 118th birth anniversary of the freedom fighter - PerunthalaivarKamarajar,

15.07.2020

130

International Yoga Day celebration**21.06.2020**

2

Online Webinar on World Yoga Day (Yoga at Home Yoga with Family Webinar)**20.06.2020**

280

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best Practice: G-Suite Workspace Application

Keywords: G-Suite, Google Classroom, Managing Users, Groups, Authentication and Google Products

2. Objectives of the Practice The objectives of Gsuite email accounts is simplified from access to the administration console of users account (admin.google.com). It allows to create and continue to use email addresses via the Gmail user interface.

The addresses with extensions such as @gmail.com, @yahoo.com that damage the credibility of emails are replaced by an address surname.name@violetcollege.co.in which professionalizes student and staff email and affirms the legitimacy of users activity.

At Annai Violet Arts and Science College, Students and faculty members have the same address extension in Gmail interface.

In addition, to stop hackers from accessing user account by hacking their password, Google has implemented a two-step authentication system (via SMS). This security system will also send you a warning

if you attempt to connect or crack a password of an account via new devices or unknown IP's that can be easily traced.

G-Suite allows you to share a document, a spreadsheet between different users of a department and each member of the department can edit or modify their document, with the editor permission and document shared will be the same for everyone.

3. The Context G-Suite is a comprehensively hosted suite of cloud-driven services that provide productivity, collaboration and communication tools for teaching and learning. G Suite features powerful and hassle-free email connectivity for faculties, staffs, and students. It is built on top of Google GMail services. It includes shared calendars that enable collaboration among faculties, staffs, and students. Which are extremely useful for students and teachers, from their viewpoint of creating reports, noting down important information and lectures, preparing slide shows on subject topics, creating surveys to seek feedback and much more. It provides 24/7 support, audit reports, eDiscovery search tools, security and administration controls and various other facilities. At Annai Violet Arts and Science College by building educational infrastructures on top of the Google cloud, we are able to empower faculty, staff, and students with all the necessary means in today's world of modern education

4. The Practice Institution-wide email service for Faculties, Students and staff are created with the built in cloud service access, it Includes Unlimited Storage, Shared calendars, Google Docs, Spreadsheets, Presentations, and Forms. The credibility of emails with surname@violetcollege.co.in. which helps teachers to connect in Google Classroom with the identity of the unique mail ids as it makes it very easy for both teachers and students during online classes. It connects teachers and students whether they are inside or outside of the college premises. As teachers they can send announcements, create assignments and instantly start class discussions. Also students can share valuable resources, seek clarification on any curriculum topic and interact real-time with instructors. Faculties prepare notes and documents which are saved online and shared with a limitless number of students, so when faculties create an assignment in Google Classroom they can easily check who has submitted their assignment and who is still working on it, as well as it offers feedback immediately. The present generation is extremely comfortable using all Google's products. So when these students step into the professional world, they are more likely to prefer continuing on the powerful apps and tools in collaborating and communicating.

5. Evidence of Success Using G-suite in college had transformed the way facilities are delivered to students and faculties. It initiates the streamlining of administration and technology, which are utilized to deliver those services by centralizing eLearning materials in one cloud-based location, where students and staffs

have the capability to store and manage large amounts of data and make it accessible anywhere, to go paperless and stop worrying about printing, handing out, or even losing their learners' work.

Problems Encountered and Resources Required

- Teachers and Students when shifting from traditional method to online and their use of teaching and learning by using the application and devices have found it negligible at the initial stage.
- Inability to focus on screen with camera on Students and Teachers feel bad some time in online physical problems due to staying hunched in front up on the screen is one of the biggest concerns and disadvantages of online learning.
- Poor internet connectivity for students and teachers.
- Some students with no smart Mobile, laptop to stay online.
- Variety of learning methods and styles with technology Issues etc.
- Teacher Training

File Description	Documents
Best practices in the Institutional website	https://www.violetcollege.in/pdf/ssr-document/Best%20Practice.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The primary vision of the college is to impart quality education, which is considered as power and wealth in today's society. AVASC with its primary vision to provide education to all is the only NAAC accredited institution in and around Tiruvallur. Among various distinctive features of the AVASC, conduction of all programmes through online mode enables the students and faculty members to keep in touch with the academics as well as extracurricular activities. In spite of pandemic situation, the Institution continued its entire action plan virtually including the assembly, Investiture ceremony, National and International conferences, Seminars, Workshops and Inauguration of all cells and clubs of the college.

The Investiture Ceremony is a solemn occasion where all the young students are prepared to don the mantle of leadership and discharge the responsibilities entrusted upon them by the college. Owing to the current pandemic the ceremony was organized online. Virtual ceremony was conducted by the Student council where the selected students were pledged to bestow their duties to the best of their abilities. Their badges were dispatched, which were pinned by their

parents, an honour given to them by the college. Investiture signifies the reliance and confidence that the college consigns in the newly invested young office bearers.

Virtual Assembly was conducted every Monday morning before the commencement of online classes. Students were involved in the Word of God through Prayer and Bible reading. College Choir recorded their songs and telecasted via ZOOM platform. Students were addressed by the Principal to convey the important instructions and upcoming events of the college.

Online Zumba and Aerobics (Healthy Fit India) was conducted by Physical Education department for one week in the morning, which enabled our students and faculty members to maintain fitness and to lead a healthy life. NSS also organised a Virtual program to Learn asanas, Pranayamas Dhyana-Yoga for Improving Immunity for the present situation to prevent Covid 19 infection.

IIC (Institution's Innovation Council) and Department of microbiology organized Virtual workshop on "Be an Entrepreneur by cultivating Mushrooms at home" to inculcate the entrepreneurship skills among the students, which aids them financially during lockdown. Online Plantation Drive "One House One Tree" was conducted by NSS (Commemorating the fifth death anniversary of the people's President Dr. A.P.J. Abdul Kalam) and students actively participated in Plantation of Saplings.

World Humanitarian day was celebrated by NSS and IQAC units of Annai Violet Arts & Science College with the theme - "Serve One Meal with One Person". The programme attained its goal by providing and serving the food to the needy. Students and Staff expressed their gratitude to the management for providing them an opportunity to serve needy and orphans. It gave a kind of satisfaction and positivity and assured to continue whenever it is necessary.

Like social distancing, virtual learning protocols keep students physically separated. AVASC has brought together fun and interesting activities that students can do at home. E-quiz, Cooking Competitions, Essay writing, Oratorical, Dance, E- poster presentation, singing competitions, Panel discussions, Debate, Rangoli Competitions were conducted through IQAC and Clubs and Cells of AVASC to motivate the students to expose their talents and skills even during lockdown.

Virtual learning is an educational experience or activity that is delivered through an online platform and can be accessed outside of the classroom. To expertise in digital teaching and learning, IQAC organized Virtual Faculty Development Program on "Tools for Effective Management of Digital Classroom" for all the staff members.

The entire virtual program was Live Streamed in YouTube and viewers for these programmes and subscribers of Annai Violet College YouTube channel were constantly increasing.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Institution plans the following for the next academic year 2021-2022

- Implementation of LMS Parents Alarm app to automate all administrative procedures related to academics.
- Up gradation of UG department in to PG department and introduction of new branch in visual communication
- Increase in Certificate courses in collaboration with Hospital, Research Institute and Industry.
- Up gradation of M. Sc (Biochemistry) programme to a fully fledged Research course.
- Organizing more FDP / Training / Workshops / Conference/ Symposia for faculty, non-teaching Staff and Students.
- To establish new infrastructure facilities for the welfare of students.
- Organizing more programs under IIC to get 5 star rating and ranking in ARIA, HEI.
- To ensure transparency in CIA exams and establishing the central valuation centre inside the campus.
- To conduct activities every month on all National and International days.
- Improvement in Green Campus initiatives and activities for environmental promotion and sustainability.